

Cabinet



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Friday, 30 August 2019

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 9 September 2019 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:emma.denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mr A Brown, Mrs S Bütikofer, Mrs A Fitch-Tillett, Ms V Gay, Mr G Hayman, Mr R Kershaw, Mr N Lloyd, Mr E Seward and Ms K Ward

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Heads of Paid Service: Nick Baker and Steve Blatch
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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

(a) MINUTES

1 - 6

To approve, as a correct record, the minutes of the Cabinet meeting held on 23rd August 2019.

2. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

3. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

4. DECLARATIONS OF INTEREST

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest

5. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

6. OVERVIEW & SCRUTINY MATTERS

To consider any matters referred to the Cabinet by the Overview & Scrutiny Committee for reconsideration by the Cabinet in accordance within the Overview and Scrutiny Procedure Rules

7. BUDGET MONITORING REPORT 2019/20 - PERIOD 4

7 - 46

Summary: This report summarises the budget monitoring position for the revenue account and capital programme to the end of July 2019.

Options considered: Not applicable.

Conclusions: The overall position at the end of July 2019 shows an £612,936 underspend for the current financial year on the revenue account, this is currently expected to deliver a full year overspend of £141,156.

Recommendations: It is recommended that:

- 1) **Cabinet note the contents of the report and the current budget monitoring position;**
- 2) **Full Council agree to release £468,954 from capital receipts to fund the ongoing**

maintenance works to Cromer Pier following receipt of the storm surge insurance payment.

Reasons for Recommendations: To update Members on the current budget monitoring position for the Council.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report and which do not contain exempt information)

System budget monitoring reports

Cabinet Member(s) Ward(s) affected
Cllr Eric Seward

Contact Officer, telephone number and email:
Duncan Ellis, 01263 516330, Duncan.ellis@north-norfolk.gov.uk

**8. NORFOLK AND SUFFOLK LOCAL INDUSTRIAL STRATEGY - 47 - 52
NORTH NORFOLK DISTRICT COUNCIL COMMENTS ON DRAFT
STRATEGY DOCUMENT**

Summary: In response to a request from the Government, the New Anglia Local Enterprise Partnership has co-ordinated the development of a draft Local Industrial Strategy for Norfolk and Suffolk which it is intended to present to Government during October of this year.

Stakeholders, including North Norfolk District Council, are now asked to comment upon and indicate their support for the Norfolk and Suffolk Local Industrial Strategy document.

Conclusions: The draft Norfolk and Suffolk Local Industrial Strategy document lays out an ambitious vision for the future development of the Norfolk and Suffolk economy which is intended to complement and contribute towards the objectives of the national Industrial Strategy.

In order to demonstrate to Government collective commitment and support for the Local Industrial Strategy, local authority partners, business groups, universities and colleges across the two counties are being invited to endorse the draft strategy document.

North Norfolk District Council is therefore invited to comment upon and indicate its support for the draft Local Industrial Strategy which is being developed for Norfolk and Suffolk.

Recommendations: It is recommended that Cabinet indicate its support

for the draft Local Industrial Strategy for Norfolk and Suffolk as detailed in Section 3 of the report.

Reasons for Recommendations: To ensure that North Norfolk is well-positioned and seen as a supportive and committed partner in the context of the emerging Local Industrial Strategy for Norfolk and Suffolk.

Cabinet member(s): All wards
Cllr Richard Kershaw

Contact Officer, telephone number, and e-mail: Steve Blatch, Corporate Director and Head of Paid Service
Steve.blatch@north-norfolk.gov.uk
Tel:- 01263 516232

9. NORTH NORFOLK GROWTH SITES DELIVERY STRATEGY 53 - 56

Summary: It has been identified that there is a vital need for a report (to include feasibility, strategy and actions) to unlock and deliver local employment sites that have the potential to support economic growth. It is proposed that the 'North Norfolk Growth Site Delivery Strategy' could support NNDC in its ambition to enact a more delivery-focused approach to bringing forward the development of key sites and unlocking the historic 'bottle-necks' of some locations. This report outlines the proposed work.

Options considered: Whilst this work could potentially be delivered via a series of feasibility reports produced in isolation, it is considered that a 'wholesale' review of all the identified growth sites would be preferable as this will allow the Council to prioritise the sites, evaluate the scale of intervention and consider any cross-site delivery mechanisms.

Conclusions: It is considered that market failure, of varying causes and degrees has meant that many of the District's current allocated employment sites will not come forward (within a reasonable timescale) to support business investment decisions without public sector intervention – either directly or through supporting third parties. Moreover, it is feared that similar will be experienced with sites identified within the emerging Local Plan without a suitable strategy in place to support their delivery.

Recommendations: It is recommended that Cabinet acknowledge the project and note the contents of the report.

Reasons for Recommendations: The recommendations of such a study will help to target NNDC's own projects and financial resources on the opportunities that are most beneficial to the local economy and which are most in need of such investment. Furthermore, it will inform the delivery of allocated sites and designations in the emerging Local Plan and will help

inform the investment decisions of third parties (be that developers, land owners, industrialists or growing local businesses). It will also improve the chances of success of bids when seeking external funding.

Cabinet Member(s)
Cllr Richard Kershaw

Ward(s) affected:
All Wards

Contact Officer, telephone number and email:
Stuart Quick, Economic Growth Manager
stuart.quick@north-norfolk.gov.uk 01263 516263

10. ELECTRIC VEHICLE CHARGE POINTS - COUNCIL CAR PARKS

57 - 78

Summary:

This report identifies an opportunity for the Council to install Electric Vehicle Chargepoints (EVCs) in Council owned car parks, as part of its Climate Change and Environmental Sustainability agenda.

These will help provide the infrastructure necessary to encourage and enable uptake of Electric Vehicles (EVs) and will benefit both local residents who do not have off street parking and therefore, domestic EV charging options, as well as normal car park users. Such provision also helps support our market towns' economies, by extending dwell times for customers and visitors.

The Government's Office for Low Emission Vehicles (OLEV) is accepting applications for grant funding of up to 75% of the capital full cost of installation of EVCs by local authorities to provide the necessary infrastructure to help the growth of Electric Vehicle (EV) ownership.

Six public car parks across the district are proposed for this project, which could be commenced immediately. In addition, the Council Offices car park at Cromer is also considered, but under a grant different funding scheme.

Conclusions:

The number of EVs in the UK is predicted to grow very significantly in coming years with a gradual move away from fossil fuels. This gives rise to a need for EVCs and there is little doubt that councils will be expected to provide them on public car parks as part of the enabling infrastructure for low emission vehicles. At this point, the government needs early development of infrastructure, hence the grant scheme being provided.

Whilst there are financial risks associated with such an installation now, mainly around forecasting numbers of EVs and therefore potential usage hours, especially in the early years of operation, the opportunity to obtain funding from central government significantly improves the financial viability and partly mitigates the risks associated with

installing the technology.

- Recommendations:**
- 1. Cabinet approves an EVC installation project at six Council-owned public car parks across the District, along with the Cromer office car park, with the work being phased if required to enable the maximum grant funding from government.**
 - 2. Cabinet recommends to Full Council the approval of a capital budget of £248,600 to fund the EVC installation project as described in the report. This to be funded from capital reserves and OLEV grant from Government as described in the report.**
 - 3. That, assuming this budget is approved, officers are authorised to:**
 - a) appoint Inspired Renewables on the basis of their experience and involvement to date, to undertake further work to finalise the necessary applications to OLEV, seeking the available grant funding, at a cost of £5,000**
 - b) procure the necessary ground works, cabling and installation of the EVCs**
 - c) procure a contract with a back office payment services provider for the charging mechanism**
 - d) bring forward any necessary changes to the Council's Car Parking Order to allow for EVC spaces**

Reasons:

1. Electric Vehicle Charging Points are an important component in encouraging the uptake of Electric Vehicles, with resulting positive environmental benefits.
2. To provide the necessary budget for the project.
3. To provide the necessary arrangements for installation and customer use of the EVCs once installed.

11. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as

amended) to the Act.”

12. PRIVATE BUSINESS